



Ledding Library Board Meeting Minutes March 28, 2011 Ledding Library Pond House

Meeting called by: Library Board Chairperson, Mark Docken

Library Board Members present: Mark Docken, Kay Sweetland Bower, Ron Rasch, Tom Hogan and Ed Zumwalt.

Library Board Members absent: Robert Biswas-Diener and Colleen Schacht

Guest: Theresa Tuffli, Dean of the Clackamas Community College Harmony Campus

Library staff: Joe Sandfort

Meeting Minutes

Call to order: Library Board Chairperson Mark Docken called the meeting to order at 6:30 pm.

New business

Theresa Tuffli, Dean of the Clackamas Community College Harmony

Campus: Ms. Tuffli explained to the Library Board that Clackamas Community College (CCC) has a ballot measure in the May 17 election. If this measure passes, Theresa said that there would be a very strong possibility that CCC would have space to house a branch of the Ledding Library. Even if the measure fails, space still may be available. CCC is in the process of evaluating buildings on the Harmony Campus that currently belong to the Oregon Institute of Technology (OIT), as OIT will vacate these building during 2012. Library Board Members Kay Bower and Ed Zumwalt expressed their opinions that a Harmony Road Campus location for a Ledding Library branch would be a natural fit. Kay went on to say that a Milwaukie branch library at this location would serve both the eastern part of Milwaukie and also much of the area that is currently being served by the County Library branch at Clackamas Town Center. Ms. Tuffli then said that there are concerns in the area of the traffic impact that a larger

Harmony Campus would have on the adjacent neighborhoods. She then asked if CCC could issue a statement that said the Ledding Library Board and CCC were in discussions concerning the possibility of a branch library on the Harmony Campus. Library Director Joe Sandfort said that he would ask City Manager Bill Monahan for guidance.

Librarian's Report: Library Director Joe Sandfort began his report by saying that he attended a meeting concerning the library's budget on March 21 with City Manager Bill Monahan and Finance Co-Director Casey Camors. Bill will present the city's budget to the Budget Committee on April 14. Additional public city-wide budget meetings will be held on April 21 and April 28. Food For Fines Week, celebrated in conjunction with National Library Week, will be held from April 10-16. During this week, \$.50 will be deducted from a person's fine for every item of food donated to the library. Donated food will be given to the Oregon Food Bank. On April 16, the city will hold an event of appreciation for its board and commission members. The Library Board is invited to participate, and a member will be asked to talk about the Board during the event. Joe then said that he received the Group Mackenzie fee proposal for studying the feasibility of expanding on the current library site. City Manager Bill Monahan instructed Joe to ask Group Mackenzie for modifications in the proposal to bring down the cost. Specifically, Bill requested that Option #2, (studying the feasibility of constructing / leasing a new library in its entirety on a new site and vacating the current site) be removed from the proposal. Bill also requested that the city's public works department examine the proposal for work that could be done in house. Melissa Perkins will be interviewed on March 31 for the vacant Library Board position. The expiring Library Board terms of Chair Mark Docken and Member Colleen Schacht will be renewed at the City Council's April 5 regular session. Kay agreed to write a letter of appreciation to Robert Biswas-Diener, whose term on the Library Board is expiring. Joe then announced that the library's *Brunch for Volunteers* will be held on April 30, and that Board members are invited and encouraged to attend. The Friends of the Library will now be able to store materials for their Sunday Market booth in the fire bay at City Hall.

Old Business

Library Expansion Task Force (LETF): The Board elected Mark and Member Tom Hogan to serve as its representatives on the LETF. Kay was selected as an Alternate Representative. The Board expressed its desire to hold LETF meetings at the Pond House and will determine what format and rules of order should be followed at the meetings.

General Comments: Kay will investigate the services provided by and the costs of the Oregon Career Information System (OCIS) database and will present a related proposal at the April Library Board meeting. Mark said that after talking with the Friends of the Library, he feels that the loading zone in front of the Pond House should be converted to regular parking spaces. Joe said that he would

pass this request along to Sarah Lander and would work to make this change. Ed said that the city is investigating the safety of the crossing between the Waldorf School and the Pond House.

Milwaukie Poetry Series Update: Library Board Member Tom Hogan said that Charles Goodrich presented a great reading in March. Board Member Ron Rasch agreed, saying that Mr. Goodrich was very unaffected and related well with the audience. Daniel Skach-Mills will present his poetry on April 13. April is National Poetry Month and features a wide range of activities in Milwaukie. Paulann Petersen will conduct a poetry writing workshop on April 9 and there will be open mic events later in the month for both teens and young adults as well. The *First Friday* events will begin again on April 1 and will feature the *Poets' Corner* at St. John's Episcopal Church in downtown Milwaukie. The Authors' Quarterly Series will take place at the Pond House on April 21.

The meeting was adjourned at 8:00PM.